

Buchanan District Library
Regular Board Meeting
Held online due to COVID-19 related restrictions
May 20th, 2021

Call to Order: Dennis Iler called the meeting to order at 6:37pm.

Board members present were Dennis Iler, Jeanne Arbanas, Janet Kuhn, Deb Miner, and Molly Thornton. David Perez has resigned his position with the Board. Karen McGuirt was absent. Director Meg Paulette represented the Library Staff.

Adoption of Agenda: Motion made by Jeanne Arbanas to accept agenda. Seconded by Deb Miner. Motion carried.

Recognition of Visitors: None present

Community Concerns: None

Routine Business:

Correspondence: None

Minutes and Calendar: Motion made by Molly Thornton to accept the April minutes as written. Seconded by Deb Miner. Motion carried.

Financial Reports and Approval of Expenditures: Motion made by Jeanne Arbanas to accept report. Seconded by Molly Thornton. Motion carried.

Committee Reports:

Public Relations & Fundraising: No meeting

Library Policy:

Updates to COVID-19 policies. MIOSHA will announce their new policies on Monday, May 24th.

Staff and Director performance reviews: Questionnaire has been sent to all employees to review and fill out.

Personnel:

Summer Internship interviews: After interviews with two candidates, the position will be offered to Kaiden Nichols.

Building:

Parking lot work to be scheduled with Affordable Asphalt. It was decided to stay with diagonal parking and move the handicap parking a little. Work yet to be scheduled. After a discussion about the cost of roof maintenance by Midland it was decided their price was too high for what was offered.

Budget & Finance:

Schedule a meeting of the Budget and Finance Committee to review 2021-2022 budget: A meeting is scheduled for June 1st at 9:00AM

Technology: No meeting

Director's Report: See report.

Unfinished Business:

Strategic planning:

Board Committee Strategic Planning meeting tentatively set for Saturday, June 19th, 1pm to 5pm

New Business:

Board member to replace David Perez: Meg has spoken to Karen Quasny, a former teacher from Chicago, and feels she would make a good candidate. Molly Thornton suggested Nathaniel Lyon as a possible candidate.

Questions and Comments from Board Members: Jeanne Arbanas asked how it is going to find someone for the Friends of the Library. Meg said that Sarah is still working on this but that it depends on finding the right volunteer to spearhead the project.

Adjournment: Meeting adjourned at 7:37pm

Next meeting: June 17th at 6:30pm